

# Boston Harbor PTA

President: Ben Higgins [president@bhspta.org](mailto:president@bhspta.org)  
Membership Chairs: Peter Vu & Rachel Higgins [membership@bhspta.org](mailto:membership@bhspta.org)  
Secretary: Whitney and Patrick Holm: [secretary@bhspta.org](mailto:secretary@bhspta.org)  
Treasurer: Pete Helseth [treasurer@bhspta.org](mailto:treasurer@bhspta.org)

Vice President: Chris Clem  
Fundraising Chair: Jennifer Helseth [fundraising@bhspta.org](mailto:fundraising@bhspta.org)  
Communications Chair: Kelly Clem: [communications@bhspta.org](mailto:communications@bhspta.org)  
Activities Chair: Meghan Vu and Christina Evans

## PTA Board Meeting Wednesday April 12, 2023 6:00p.m. Zoom

- 1.0 Called to Order at 6:03
- 2.0 Secretary's Report (Whitney and Patrick H.):
  - 2.1.1 Feb. Meeting Minutes Approval
- 3.0 Presidents' Report (Ben H):
  - 3.1.1 Board Recruiting
    - 3.1.1.1 President – Patrick Holm
    - 3.1.1.2 Vice President –
    - 3.1.1.3 Treasurer – Pete Helseth
    - 3.1.1.4 Secretary – Whitney Holm (?)
  - 3.1.2 Boston Harbor Association 3<sup>rd</sup> of July Donation
    - 3.1.2.1 Jeff Salazar asked if the PTA would be interested in making a donation to fireworks.
    - 3.1.2.2 The PTA will commit the community events budget line to donate to the Boston Harbor Association July 3 fireworks.
  - 3.1.3 OSD Equity Survey
    - 3.1.3.1 Kelly will send out an email encouraging people to respond.
  - 3.1.4 Cispus Shirt Request
    - 3.1.4.1 The 5<sup>th</sup> grade class has asked for PTA assistance with Cispus Shirts for the 5<sup>th</sup> Graders.
    - 3.1.4.2 Rachel made a motion to move \$500 from the Play line item to Community Events, Meghan seconded, and the motion passed.
    - 3.1.4.3 Class Reps will reach out to parents for size and donation.
- 4.0 Membership Report (Peter V and Rachel H):
  - 4.1.1 Membership Update – Still Platinum
- 5.0 Treasurer's Report (Pete Helseth):
  - 5.1.1 Monthly Financials
    - 5.1.1.1 Meghan and Rachel put together the budget for next year and is posted.
    - 5.1.1.2 The Board will leave the Think Big Project in the budget if it can help encourage dynamic programs to help Boston Harbor School be more included in future district plans.
    - 5.1.1.3 Pete asked if there are any passive fundraising options like Amazon Smiles and Box Tops.
    - 5.1.1.4 The Board will remove the play from the budget and communicate if anyone is interested we can add it to the budget in following years unless someone actively stands up.
- 6.0 Activities Report (Meghan V and Christina E):
  - 6.1.1 Photographer/Yearbook Vendor search for next year.
    - 6.1.1.1 Looked at Josie Photography, O'Conner Photography, and Walsworth
      - 6.1.1.1.1 Leaning towards Walsworth but will present to the board
  - 6.1.2 Current Yearbook
    - 6.1.2.1 Christina is working on it.
    - 6.1.2.2 Christina needs access to the yearbook email address.
  - 6.1.3 Track Stars Update
    - 6.1.3.1 Participation is up. The pizza party and medals seem to have encouraged kids.
    - 6.1.3.2 New logo could be added to spirit wear shirts.

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- 6.1.4 Olympia Juniors Program Update
  - 6.1.4.1 All of the information has been sent to the teachers.
  - 6.1.4.2 Envelopes went out to teachers and will come out this week.
- 6.1.5 Field Day
  - 6.1.5.1 Scheduled for the day before the last day of school.
  - 6.1.5.2 Can this day be switched to Tuesday to have the Mrs. Stave run it?
- 6.1.6 Spirit Wear
  - 6.1.6.1 A spirit wear shop will be published soon.
- 6.1.7 Little Mermaid Screening
  - 6.1.7.1 Cinemark doesn't do it anymore.
  - 6.1.7.2 Regal is too expensive.
- 6.1.8 Teacher Appreciation Week
  - 6.1.8.1 May 7<sup>th</sup> thru 13<sup>th</sup>
  - 6.1.8.2 Possibly email class reps to set up something for their classes.
- 6.1.9 Castle Maintenance Summer 2023
  - 6.1.9.1 We need to think about a date in the summer to maintain the castle.
  - 6.1.9.2 We will add to the May agenda.
- 7.0 Fundraiser Report (Jennifer Helseth):
  - 7.1.1 Read-a-thon
    - 7.1.1.1 Today was the final day to turn in Read-a-thon envelopes.
    - 7.1.1.2 Jen will present prizes on Friday.
  - 7.1.2 Spring Carnival
    - 7.1.2.1 Jen and Christina have been working on donations for auction items.
    - 7.1.2.2 The carnival facility request has been activated.
- 8.0 Communications' Report (Kelly C):
  - 8.1.1 Update/payment due for the website domain.
    - 8.1.1.1 Kelly will get it paid and submit reimbursement.
  - 8.1.2 RSVP for Parent Group Leader Meeting on Wed. 19<sup>th</sup> 6pm
    - 8.1.2.1 Kelly will RSVP for two in person.
- 9.0 Meeting adjourned at 7:40pm

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