

Boston Harbor PTA

President Ben Higgins: president@bhspta.org

Membership Chairs – Peter Vu & Rachel Higgins: membership@bhspta.org

Secretary - Whitney and Patrick Holm: secretary@bhspta.org

Treasurer – Trina Delaney: treasurer@bhspta.org

Vice President - Chris Clem

Fundraising Chair: Jennifer Helseth fundraising@bhspta.org

Communications Chair – Kelly Clem: communications@bhspta.org

Activities Chair – Meghan Vu and Christina Evans

PTA Board Meeting Wednesday November 2, 2022 6:00p.m. @ The Clem House

- 1.0 Welcome!
 - 1.1 Ben called to order at 6:01
- 2.0 Secretary's Report (Whitney and Patrick H.):
 - 2.1 October Meeting Minutes Approval
 - 2.1.1 Chris moved to approve the meeting minutes, Meghan seconded, and the minutes were approved.
- 3.0 Presidents' Report (Ben H & Chris C):
 - 3.1 Think Big Project
 - 3.1.1 Ben will meet with Mrs. Wilson to discuss the Think Big Project, hopefully before next Wednesday's general meeting.
 - 3.2 Nominating Committee
 - 3.2.1 New Vice President position will be included on the agenda for the nominating committee.
- 4.0 Membership Report (Peter V and Rachel H):
 - 4.1 Membership Goal
 - 4.1.1 At 95 members. Board to review existing members to see whom we can encourage to join.
 - 4.2 PTA/PTO
 - 4.2.1 Rachel wants to present information on transitioning to a PTO at the next membership meeting.
- 5.0 Fundraising Report (Jennifer Helseth)
 - 5.1 Miir Cups
 - 5.1.1 Meghan suggested putting the cups to a vote at the next membership meeting and everyone agreed it was a good idea.
 - 5.1.2 Peter will reach out to his sticker connection to determine options.
 - 5.2 Spring Fundraising Event
 - 5.2.1 There are two ideas, a spring carnival and/or an adult-only auction event.
 - 5.2.2 Meghan suggested polling the membership at the meeting.
- 6.0 Treasurer's Report (Trina D):
 - 6.1 Trina presented the treasure's report.
 - 6.2 Patrick moved to approve the treasurer's report, Jennifer seconded the motion, and the treasurer's report was approved.
- 7.0 Activities Report (Meghan V and Christina E):
 - 7.1 Halloween Carnival Recap
 - 7.1.1 Parking:
 - 7.1.1.1 Need a light to make it successful.
 - 7.1.1.2 Need a key from the County for the gate.
 - 7.1.2 The magician was great.
 - 7.1.3 Food:
 - 7.1.3.1 There were some miscommunications on the timeframe for the store to purchase foods.
 - 7.1.3.2 Carnival committee can brainstorm strategies to reduce waste of food at the end of the carnival.
 - 7.1.3.3 Actual food quantities should be coordinated with the Treasurer/point of sale chair.
 - 7.1.4 Tickets:
 - 7.1.4.1 Determine strategies for point-of-sale efficiency.

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7.1.5 Setup:

7.1.5.1 Can lighting be streamlined next year?

7.1.5.2 Can the haunted house be worked on earlier in the day?

7.2 Bear Market

7.2.1 Christina is working on putting together a flyer to come out in Harbor Highlights.

7.2.2 The goal is to encourage people to think about donations.

7.2.3 Christina working with Roxanne to determine the day to schedule.

7.2.4 \$.25 per item. Extras can be sold to Value Village.

7.3 Giving Tree

7.3.1 Christina and Meghan to coordinate with Jordan for Giving Tree.

7.3.2 The Board to explore potentially partnering with Madison to increase opportunities for recipients.

7.4 Staff Appreciation

7.4.1 Meghan has a list of items to post for parents to bring to the PTA meeting.

7.5 Yearbook

7.5.1 Christina was asking about what differences we can look for when considering yearbook options.

7.5.2 Christina is still looking into a secure upload option for sharing photos.

7.5.3 Can we sell pages?

7.6 Track Stars

7.6.1 Do we have strategies to increase volunteers?

7.6.2 Accessibility options.

7.6.2.1 Maybe we can reward days versus laps.

7.6.2.2 What are other schools doing?

7.6.3 Can we create fun competitions to increase participation.

8.0 Communications' Report (Kelly C):

8.1 Translator Devices

8.1.1 Can the PTA donate translators to the school?

8.1.2 Pocket Talk is available at cost through a connection.

8.1.3 Kelly will mention this at the membership meeting.

8.2 Art for Kids

8.2.1 Due to the permanent art position, the Board thinks this isn't a pressing matter.

9.0 Other Business:

9.1 All School Directory

9.1.1 Rachel would like to send out the All School Directory.

10.0 Meeting Adjourned at 7:20.

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