



Boston Harbor PTA

President Ben Higgins: president@bhspta.org

Membership Chairs – Peter Vu & Rachel Higgins: membership@bhspta.org

Secretary - Whitney and Patrick Holm: secretary@bhspta.org

Treasurer – Trina Delaney: treasurer@bhspta.org

Vice President - Chris Clem

Fundraising Chair: Jennifer Helseth fundraising@bhspta.org

Communications Chair – Kelly Clem: communications@bhspta.org

Activities Chair – Meghan Vu and Christina Evans activities@bhspta.org

PTA Membership Meeting Minutes Wednesday, September 14th, 2022 6:00pm

- 1.0 Welcome! – Ben called the meeting to order at 6:06
- 2.0 Secretary's Report:
 - 2.1 Patrick asked about corrections for June minutes
 - 2.1.1 There were none.
 - 2.1.2 Rachel moves to approve, Jen Helseth seconds, and the motion passed.
- 3.0 Presidents' Report
 - 3.1 Soccer goal and net
 - 3.1.1 The current soccer nets are too big and in disrepair.
 - 3.1.2 Ben mentioned there is a potential for donation of a net from Oly United or a full goal donated directly from a manufacturer.
 - 3.2 Shed cleanup and debrief, budget line request
 - 3.2.1 Ben thanked everyone for coming out for the shed cleanup.
 - 3.2.2 Ben would like to create storage bays in the shed to provide more organized storage so that it is easier to maintain.
 - 3.3 Formation and recruitment of Halloween Carnival Committee
 - 3.3.1 The Halloween Carnival is right around the corner, October 29. A committee will be formed. More information will be circulated soon. There is a sign-up sheet.
 - 3.4 Future PTA meeting schedule
 - 3.4.1 Ben mentioned the future PTA schedule and mentioned the calendar handout and the website.
- 4.0 Treasurer's Report
 - 4.1 Monthly financials
 - 4.1.1 The annual treasurer report was completed in August and was audited with no outstanding issues.
 - 4.1.2 The treasurer's report is available on the website.
- 5.0 Principal's Report
 - 5.1 Jen introduced teachers and highlighted the new teachers and staff.
 - 5.2 Tosha Vay will be a principal intern for the 2022/2023 school year.
 - 5.3 Jen mentioned some fun new ways to award bear paws that will be coming out later in the year.
 - 5.4 The teachers expressed gratitude for all of the PTA donated snacks in the break room.
 - 5.5 Jen mentioned Cispus and it is not confirmed but the district is hoping to do Cispus or something similar outdoors. Potential for more local options to increase opportunity for families.
- 6.0 Fundraising Report
 - 6.1 Jen mentioned that the PTA is rescheduling the November readathon to Spring to make it possible for a Booster fun run event.
- 7.0 Membership Report:
 - 7.1 Membership Update
 - 7.1.1 Peter shared the PTA is up to 70 memberships already.

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- 7.1.2 Rachel gave a welcome and update about membership and establishing an inclusive environment. The PTA is trying to make membership available to all regardless of any barriers.
- 7.1.3 The membership committee is discussing options for creating group memberships.
- 7.2 Classroom awards for participation
 - 7.2.1 Peter is working on incentives for 100% class participation.
- 8.0 Activities Report:
 - 8.1 Megan and Christina introduced themselves and the activities coming up. There is a calendar of currently planned activities. Questions can be directed to either of them.
 - 8.2 Garden Club
 - 8.2.1 Lindsay Oram gave an introduction/update on the Garden Club. It's an activity for kids to enjoy on the lunch recess which involves garden upkeep and harvesting. Kat Bigler is the co-chair. They have some items for sale to fund the Garden Club.
 - 8.2.2 The first garden cleanup is Wednesday 9/21. There is another one in the spring.
 - 8.2.3 There is a fall seed exchange Wednesday, 10/26.
 - 8.2.4 Lindsay mentioned working with the school and maybe LeMay to have an additional composting option for things that can't go into the garden composter.
 - 8.2.5 Lindsay was curious if we could ask the district to provide some maintenance prior to a school beautification in the spring.
 - 8.2.6 Lindsay sent around a sign-up sheet for Garden Club participation.
 - 8.3 Track Stars
 - 8.3.1 Christina gave an introduction/overview of the Track Stars program. It's a program that encourages kids to be active. Parents volunteer at recess and scan laps at recess.
 - 8.3.2 The kids like to have incentives. Charms are given out for every 3 miles accomplished. Christina is looking for incentive ideas. In the past a pizza party has been successful but the committee is looking for ideas to do something every month to keep momentum going throughout the year.
 - 8.3.3 The program is set to start soon. Christina is waiting on the scannable cards to be completed.
 - 8.3.4 An information sheet will be sent out to kids soon.
 - 8.3.5 Christina is looking for a co-chair. This is her last year coordinating the program.
 - 8.4 Staff appreciation
 - 8.4.1 The PTA has stocked the breakroom and is planning on doing this throughout the year.
 - 8.4.2 Meghan mentioned that at the beginning of the year the PTA requested information from all of the staff. The results of these will be posted to the PTA website so people who want to show appreciation can check out what each staff member enjoys.
 - 8.5 Spirit Wear
 - 8.5.1 The PTA just finalized the website for spirit wear. The link will be included in the next Harbor Highlights. There are new items added. The store will run until 9/25. The apparel will only take two weeks to come in. It is also a fundraiser for the PTA.
 - 8.6 Events Calendar
 - 8.7 Volunteer Opportunities
 - 8.7.1 Meghan gave an overview of all of the committees:
 - Finance Committee – No financial background needed.
 - Yearbook – Meghan mentioned it would be great if someone wanted to spearhead the yearbook.
 - Holiday Bazaar – Is an activity right before the holidays for kids to shop donated items. It gives students opportunities to buy things for a very small amount for their families. This is scheduled for 12/14. Meghan asked if anyone was interested in helping out.
 - Track Stars Co-Chair – This is an available position for overlap with Christina's last year.
 - Halloween Carnival Committee – A sign-up sheet was circulated for this.
 - Think Big Project Committee – Chris Clem, VP, introduced to the Think Big project and PTA's goal for financing. It is planned to be a mobile STEM lab.
 - Garden Club

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- 9.0 Communications' Report
 - 9.1 Kelly Clem introduced herself as the Communications Chair.
 - 9.2 Jen gave a shout out to thank Classroom Representatives.
 - 9.3 The Classroom reps present introduced themselves.
 - 9.4 Visit the updated website
 - 9.4.1 If anyone has any questions about the PTA it should be on the website. If you can't find something, you can reach out to Kelly at the communications@bhspta.org email address.
 - 9.5 Easiest way to support the PTA is to follow on social media and like and share posts to increase awareness in the community.
- 10.0 New Business: Mrs. Stave talked about a fun run event in October that will not be a PTA event because it will be done during school hours. It will be a booster event. The raised funds will go toward PE equipment, the library, and music room.
- 11.0 The meeting was adjourned by Ben at 6:59 PM.

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