



Boston Harbor PTA

Co-Presidents Peter Vu and Ben Higgins, president@bhspta.org
VP Fundraising, Meghan Vu fundraising@bhspta.org
Treasurer, Rachel Higgins treasurer@bhspta.org
communications@bhspta.org

VPs Membership/Activities, Kelly Clem, Priscilla Powers membership@bhspta.org
Secretary, Lindsey Oram secretary@bhspta.org
VP Communications, Whitney and Patrick Holms

PTA Board Meeting Agenda

Wednesday, March 2nd, 2022 6:00pm via zoom.

All board members in attendance except Patrick and Whitney Holms and Kelly Clem

Peter calls meeting to order 6:02pm

1.0 Welcome!

2.0 Secretary's Report :

2.1 Corrections for February minutes? No corrections, minutes will be posted.

2.2 Newsletter offer from a new volunteer. Maureen Oram offered to create a monthly newsletter for the school. She did it for South Bay Elementary for years and enjoys contributing. PTA would like to bridge the communication gap for those families who don't read harbor highlights or access email regularly. Also would like the kids to have a newsletter in hand so they can read and participate in the happenings of the school. Will present at next week's board meeting.

3.0 Presidents' Report:

3.1 Nominating committee update

3.1.1 Still working on finding volunteers; need to find people by May and Vote in June.

3.2 Standing rules update

3.2.1 We need to update annually. Meghan compared our standing rules to the WA PTA standing rules and discovered we are not compliant in some areas. One area is around how the PTA board is structured so we are working on revising the PTA roles to match the WA PTA: Executive Board includes President, Vice President, Secretary, Treasurer and must be voted in at the membership meeting. The Executive board then assigns and creates standing committees: Fundraising, Membership, Activities, Communications. We could include a finance committee to support the treasurer.

3.3 Think Big project update.

3.3.1 Erica Harriage is looking into the Stage. They make motorized version of what we had. We have a Slack channel for the Think Big Project that Jen and Mrs. Wilson have joined. Mrs. Wilson had the idea to change the hallway pods into a STEAM Space. Still in the idea stage and gathering more information.

3.3.2 We have a form anyone can submit on the website for more ideas. Look for it in HH.

4.0 Fundraising Report:

4.1 Rainers game

4.1.1 People are slowly buying tickets. Flyers to go out in backpacks this week or next.

4.2 Spring carnival

4.2.1 Had our first committee meeting and gathering ideas. Working on the list for the auction. Need to go through the vouchers we had from pre covid.

4.2.2 Peter and Ben are going to lead the games. A couple games should work from the shed. Will look at this weekend during the Garden Cleanup.

4.2.3 Lindsey will reach out to Costco, Cash and Kerry, Meconi family to set up food.

5.0 Treasurer's Report:

Mission: Actively collaborate with the administration to create a welcoming and positive environment by providing resources to enhance the learning experience; strengthen community relationships; and support students, families, and staff at BHS through our programs and activities.



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5.1 Monthly financials, look into the Wa State PTA rules around how we receive bank statements. Would like to move to looking at the PDF file from the online source.

5.2 Schedule budget meeting 2022-2023, will set a meeting date at the meeting next week. Would like to include Jordon and some staff/teachers in the budget meeting.

6.0 Membership/Activities' Report:

6.1 Yearbook

6.1.1 Set up the google drive for the teachers to upload their photos. Still reaching out to families to send photos to priscilla. Priscilla working with Angela to learn the yearbook site.

6.1.2 Garden clean up this weekend 9-3pm. Ben is working on getting sandbags to remove the compost. The composter is working great, but needs oil. Bring some snacks for volunteers on Saturday. Table for rock painting.

6.1.3 Next week is Education Support Professionals week March 7-11. Jen has plans for all days but thursday and asked if we can do something. Thinking of having the class reps emailing the parents and asking if their students can write some love letters to present on thursday.

6.1.4 Teacher appreciation is going great

7.0 Communications' Report:

8.0 Other:

8.1 Spirit Wear store will run March 15-31st; Lindsey working with Jeremy at AllproNW

8.1.1 Will take the beanie and raglan shirt off; Look into adding a tank top or other summertime items; rash guard is great, but order one size down for snug fit.

Peter adjourned meeting at 7:30pm

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