Co-Presidents Peter Vu and Ben Higgins, president@bhspta.orgVPs Membership/Activities, Kelly Clem, Priscilla Powers membership@bhspta.org

VP Fundraising,Meghan Vu fundraising@bhspta.orgSecretary,Lindsey Oram secretary@bhspta.org

Treasurer, Rachel Higgins treasurer@bhspta.orgVP Communications, Whitney and Patrick Holmscommunications@bhspta.org

**PTA Board Meeting**

**Wednesday, November 3rd, 2021 6:00pm in person** .

All board members in attendance except Pricilla Powers. Meeting called to order by Ben Higgins at 6:30pm.

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1. Secretary’s Report :
	1. No corrections for October minutes. Minutes will be posted.
	2. Spirit wear update. Expecting the order to be ready this week. We also received our rebate check for $100 from budd bay from the prior year spirit wear order. Yay!
2. Presidents’ Report:
	1. Operation Gratitude led by Shannon h, the 5th grade class rep. Plan is to have students write gratitude letters and coloring pages to healthcare workers with providence. Starting nov 1st. Also, make care kits for the department’s at providence. Jen would like this to be a school wide activity. Ask Shannon and Jen to share at the meeting next week and rally volunteers from each class to participate. See if we can expand to other classes to support other front line responders, like the fire departments amd police departments.
3. Fundraising Report:
	1. Read-a-thon is our upcoming fundraiser. Will be over thanksgiving break for 2 weeks, Nov 13th-28th. Packets will go out Friday November 12th. Announce winners dec 3rd. Willing be checking out different book stores for gift cards for prizes. Prizes for: top reader, top fundraiser, top grade reader. Going to reach out to local places like browsers, orca and defy for prizes .
	2. Revisiting passive fundraising. Looking for ways to incentivize box tops and Amazon smiles. Look into doing a raffle and contest between classes.
4. Treasurer’s Report:
	1. Monthly financials. We met our membership goal! Over $1500 on memberships made since school started.
	2. Invite the teachers/ specialist to share what they are spending their allotment for.
	3. Insurance. Need to vote on our plan. Meghan makes a motion to resume our typical insurance coverage as it was pre pandemic which is $390 for the year. Whitney seconded the motion. All approved.
	4. Audit reschedule date. Tentative November 17th, Wednesday.
5. Membership/Activities’ Report:
	1. Holiday bazaar. Trina has offered to help. It may not be the year to resume the bazaar. Will email Jen to see if possible. Plan b for the kids to do an art or ornament.
	2. Blood donation drive. Waiting for milt with district 8 to return to see if we can have a drive hosted there.
	3. Halloween decoration recap. Lots of positive feedback. Wonderful experience all around. Such a great experience we may want to decorate over the holidays.
	4. Pumpkin carving contest went well. Lots of submissions and voting. Will announce winners on Facebook tomorrow and reach out to kids who one individually and deliver prizes.
	5. Teacher appreciation leads, reaching out to Heidi for the plan for November and December. Ask her to come to the meeting next week and share her plans with Shannon.
	6. Gingerbread house contest, especially if we can’t do the holiday bazaar.
6. Communications’ Report:
	1. Nothing to report
7. Ben adjourned meeting at 7:54pm