

BOSTON HARBOR PTA

February 8, 2016

1. Welcome and Introductions - The meeting was called to order at 7:10 pm at Tracie O'Brien's home by Angela Harmeyer. Officers present Betty Erdahl, Angela Harmeyer, Beth Wilson, Tracie O'Brien, and Kate Scriven and board member Becky Goad.
2. Secretary's Report - The January minutes were not presented in paper form, but were reviewed by the board by and accepted as written.
3. President's Report –
 - Executive training status – all officers need to attend a training. PTA and the Law online will be attended by Heather.
 - March and May are PTA lunch meetings scheduled at Knox. Kate will attend March, Angela will attend May.
 - March 9 is next meeting and will be at 6pm. We will look for an engaging speaker.
4. Treasurer's Report- Betty reviewed the report. No unusual items. Audit still needs to be performed.
5. Membership / Activities Report –
 - Jog-A-Thon – Set for early May on a Friday and Heather will chair.
 - Movie Night at School – Date TBD – possibly a 5th Grade service project?
6. Communication Report –No Report
7. Grant Requests – None
8. Committee Reports

Fundraising –

- 8.1.Spring Auction – Nicole in charge. Questions/Comments for Nicole:
 - Who are parent reps to organize projects for each class? List needed and should be started.
 - How are we handling duplicate donation requests from Lungs for Keri?
 - We would like to switch from secret bid to a standard bid sheet system for the silent auction items.
 - When is procurement starting and do you have a committee in place?
 - Fire Truck and Police car to school – See Kate for details
 - Movie Night at School with Roxanne
 - No selfies – come up with a similar idea?
- 8.2. Cookie Dough – Orders home May 23 (Mon) Due June 3 (Wed). Delivery by end of year. Who is our chair? Tracie as fundraising chair can facilitate finding a chair or running the fundraiser – TBD.

9. BHS Gardens - Date set for February 20 from 9 a.m. to 12 p.m. Eric is organizing.
10. Rainiers – May 15th Sunday 1:35p.m. vs. Omaha
11. Nominating Committee – Members serving are Becky Goad and Rebecca Robert. Angela will call Emily to see if she will serve. Kate proposed accepting Becky and Rebecca. Tracie seconded. Approved by vote of 6 present and in abstentia by Jeny Meconi, Heather Myers, Michelle Meconi-Packard and Terese Otto.
12. Budget Committee – Members will need to be selected by early April, meet and present the budget in May for approval in June.
13. Year in Review – What do we need to have in place and written down for the new incoming officers. The board has in the past written up a calendar with important dates and times. We will update this.
 - 13.1. Beth will create a template for all committee chairs and officers to fill out by the end of the year detailing responsibilities and suggestions for improvement for the coming year. Especially important for events and date specific items.
14. Playground Sealer – This summer the playground is due for upkeep this summer. Milt Harper should be contacted in the spring and schedule a time and supplies for summer work party.
15. Emergency kits will be dropped for next year as a PTA service. Participation was low this year and volunteers to run the program are scarce.
16. Betty will email teachers to remind them of their allotments and the process to get reimbursement.
17. Next Meeting scheduled for March 9, 2016 at 6 p.m.
18. There being no further business, meeting was adjourned at 8:47 p.m.